

only **one**
GORILLANATION



Pittsburg State University

A GUIDE FOR TRANSFER STUDENTS

ADMISSION REQUIREMENTS

Are You a Transfer Student?

For admission purposes, you are considered a transfer student if you have completed at least 24 credit hours of college-level course work **after** high school graduation.

To apply for admission a student must complete the application for admission, submit the \$30 application fee, and have official transcripts from all previously attended institutions sent directly to PSU. If you have less than 24 college credits, you will be required to submit additional information, including a final high school transcript and ACT scores before you are considered for admission.

To qualify for admission, a transfer student must have a minimum cumulative GPA of 2.0 on a 4.0 scale. Students with fewer than 24 college credits will need to meet freshman admission requirements. Visit www.pittstate.edu/admission for details.

Some degree programs may require a higher GPA for admission. For detailed information about a specific degree program, please contact the respective department.



Plan a visit to Pitt State

Transfer Tuesdays are special visit events for transfer students to learn about admission, financial aid and transferring credit. You can also get a tour of campus, try lunch in the dining hall and meet with a faculty member in your academic area of interest.

Transfer Tuesdays will be offered on several dates in both the Fall and Spring semesters. Dates and registration can be found online at www.pittstate.edu/admission. (Advance registration is required for academic appointments.)

If you are unable to attend one of these events, individual campus visits are available Monday-Friday from 9 a.m. to 2 p.m. CST. Schedule your visit at www.pittstate.edu/admission or by calling 1-800-854-PITT (7488).

Evaluating Your Transcripts

The PSU Registrar's Office evaluates all credits for general acceptance to Pitt State; however, each major department makes the final determination of credits accepted toward a specific degree. Students can challenge the evaluation of individual credits by contacting the Registrar's Office at 620-235-4200. Students may have to provide a course catalog, course syllabus and assignments, and other relevant documentation to challenge an evaluation.

Most academic course work will be accepted by Pitt State if the credit was earned from a regionally accredited two-year or four-year college or university. Course equivalency information can be found for all the community colleges in Kansas and several other institutions online at www.pittstate.edu. If course equivalency information is not available for your institution, please contact the Assistant Registrar for Transcript Analysis at 620-235-4253.

Transfer Agreement and Articulation Guide

Students graduating from an accredited community college with an associate of science or an associate of arts degree based on a baccalaureate oriented sequence will automatically be granted junior standing at PSU under the Transfer Agreement and Articulation Guide and will have satisfied the general education curriculum based on the following requirements. Although the requirements do not correspond to the general education curriculum at Pitt State, it will be accepted as having satisfied the PSU general education program.

Requirements

1. A minimum of 45 credit hours of general education with distribution in the following fields:

Twelve (12) hours of Basic Skills courses, including:

- 6 hours of English Composition
- 3 hours of Speech Communication
- 3 hours of College Level Mathematics

Twelve (12) hours of Humanities courses from at least three of the following disciplines:

- Art*
- Theater*
- Philosophy
- Music*
- History
- Literature
- Foreign Language

**Performance/studio courses are excluded*

Twelve (12) hours of Social and Behavioral Science courses from at least three of the following disciplines:

- Sociology
- Psychology
- Political Science
- Economics
- Geography
- Anthropology

Eight (8) hours of Natural and Physical Science courses from at least two disciplines (lecture with lab).

2. Students with an associate degree who have not met the transfer articulation requirements may complete the remainder of the requirements at PSU or fulfill the PSU general education program.

Points of Clarification

1. Students transferring into a degree program in the College of Technology are considered outside of this agreement.
2. A transfer student may be required to take freshman or sophomore courses to meet degree or graduation requirements.
3. Transfer students preparing for teacher certification must meet the general education requirements as outlined by the State Board of Education.

ENROLLMENT NOTES

To earn a degree from PSU, a transfer student must complete at least 60 credit hours of a 124 credit hour baccalaureate degree from an accredited four-year university or college. Of these 60 credit hours, at least 30 credit hours must be in residence (courses taken from PSU). These minimum resident hours must include eight semester hours of credit in the major department. In addition, students must earn credit in six hours of English Composition/Research Writing with a grade of C or above and must earn credit in a course in basic speech composition. Transfer students with fewer than 55 credit hours will also have

to complete the Writing To Learn requirement. For more information on this program, please visit www.pittstate.edu.

A student must complete the degree requirements of the most recent PSU catalog in effect at the time of the student's first attendance at any college or university provided that the catalog has not expired. Each PSU catalog is in effect for six years after its introduction. The catalog can be found online at www.pittstate.edu/registrar.

For more details, please contact the Registrar's Office at 620-235-4200 and the college you plan to study in upon transferring to Pitt State.

For information on course equivalencies, go to: www.pittstate.edu/admission

Pitt C.A.R.E.S. Orientation

Pitt C.A.R.E.S. (Campus Advisement, Registration, and Enrollment Services) allows transfer students to meet with an academic advisor, participate in early enrollment, and check their financial aid status. Although Pitt C.A.R.E.S. is not required, it is highly recommended for the best selection of classes. Pitt C.A.R.E.S. is held in April for students enrolling in fall and summer courses and in November for students enrolling in spring courses. Pitt C.A.R.E.S. registration materials are mailed approximately one month prior to the event.

Transfer students who do not attend Pitt C.A.R.E.S. can enroll during the open enrollment periods designated by the University. Please visit www.pittstate.edu for additional details.



Transfer Scholarships

Students interested in university-wide scholarships are encouraged to complete the PSU application for admission and scholarships at www.pittstate.edu by **February 1**. Departmental scholarships may also be available. Please contact your respective department for application requirements.

The following are scholarships exclusively for transfer students who enroll full-time at PSU immediately following their transfer.

Transfer Academic Achievement Award

Students transferring from an accredited college, university or community college, 3.25 GPA and 48 hours completed or a 3.5 GPA and 24 hours completed. (GPA of 3.25 to 3.99 – \$750; GPA of 4.0 – \$1,500 award.)

Diversity Scholarship

- Diversity considered on a case-by-case basis
- \$1,000 renewable based on PSU GPA
- 3.5 cumulative college GPA

Phi Theta Kappa Recognition Award

- Active member of Phi Theta Kappa (proof of membership required)
- \$500 non-renewable

Kansas All-State Academic Team

- Recognized by Phi Theta Kappa International Honor Society and the Kansas Association of Community Colleges as a member of the Kansas All-State Academic Team
- \$1,000 non-renewable

Contact the PSU Office of Admission for more information.



Transfer Scholar Leadership Program

Transfer students may also apply for the Transfer Scholar Leadership Program* if they meet the following criteria:

- A minimum of a 3.25 cumulative GPA
- Completed a minimum of 42 college credit hours with at least 24 of those hours earned after high school graduation
- Plan to enroll as a full-time student at PSU in the Fall semester

** Requires a separate application. Apply by visiting www.pittstate.edu/affordability/scholarships. Application deadline is February 1.*

Application for admission and partial college transcripts must be on file prior to Feb. 1 to be considered for scholarships. Scholarships for students who apply after February 1st will be awarded only if funds are available.

Housing Possibilities

Pittsburg, Kansas has many off-campus housing opportunities available. A housing guide listing the names, addresses, and phone numbers of several individuals and companies who rent in Pittsburg is available from the PSU Office of Admission. In addition, housing listings can be found in Pittsburg's local newspaper, The Morning Sun. Visit their website at www.morningsun.net.

Students planning to live on-campus will enjoy the many conveniences provided by University Housing. Willard Hall is reserved for upperclassmen. All other residence halls house both freshmen and upperclassmen. Housing contracts can be submitted online beginning in February. The newest addition to University Housing, Crimson Commons, offers apartment style living to qualified students. To learn more about Crimson Commons, please visit University Housing at www.pittstate.edu/house.

Students under 21 years of age with less than 24 college credit hours are required to live in University Housing facilities their first year of attendance.

Completing the Transition

Students transferring to Pitt State are encouraged to enroll in Transitions (UGS 101). Transitions is an eight-week, one-credit hour course offered in the fall and spring semester designed to assist students in making a smoother and more successful transition to PSU.

Students who participate are trained in the use of the university-wide enrollment system (GUS), are exposed to a wide range of campus activities, are introduced to community services and amenities, and are informed of campus services and facilities. Transitions provides transfer students the opportunity to interact with students who are sharing in their same experiences. Students may enroll in Transitions during Pitt C.A.R.E.S. or during any other open enrollment period.





Where Do I Go From Here?

A lot happens before you are enrolled at PSU.

- Become a Pitt State VIP at www.pittstate.edu/admission to get the latest PSU information.
- Submit an application for admission and scholarships and the \$30 application fee. Apply online at www.pittstate.edu. Once PSU has received your official transcripts, you will be notified of your admission status. The PSU scholarship application priority deadline is February 1.
- Request official transcripts from all previously attended institutions be mailed directly to PSU. Once transcripts are received by PSU, they will be analyzed by the Registrar's Office, and an evaluation will be emailed to you. We recommend sending transcripts at least one semester prior to your first semester of attendance at PSU. Acknowledging your attendance at an institution is mandatory, regardless of your wishes to transfer the credit. Failure to disclose attendance at an institution may disqualify your admission application.
- File the Free Application for Federal Student Aid (FAFSA) as soon after **January 1** as possible. Pitt State's Title IV Code is 001926. Students with fewer than 60 transferrable credit hours must submit a high school transcript.
- Investigate housing options early in your transition. If you plan to live on-campus, contact University Housing in February at 800-854-PITT (7488).
- Schedule a visit to Pitt State by calling 800-854-PITT (7488). Appointments are available Monday - Friday, 9 a.m. - 2 p.m. CST.
- Register for Pitt C.A.R.E.S. for Transfers. Pitt C.A.R.E.S. for students entering PSU in the Fall is held in **April**. Pitt C.A.R.E.S. for students starting in Spring will be held in **November**. Pitt C.A.R.E.S. registration information will be mailed approximately one month prior to the event to students who have been admitted.
- During Pitt C.A.R.E.S. enroll in Transitions (UGS 101).

University Directory

Academic Departments

COLLEGE OF ARTS & SCIENCES.....	620-235-4685	Psychology & Counseling	620-235-4523
Art	620-235-4302	Teaching and Leadership	620-235-4508
Biology	620-235-4732	COLLEGE OF TECHNOLOGY	620-235-4365
Chemistry	620-235-4748	Automotive Technology.....	620-235-6189
Communication	620-235-4716	Engineering Technology	620-235-4350
English	620-235-4689	Graphics & Imaging Technologies	620-235-4419
Family & Consumer Sciences	620-235-4457	School of Construction	620-235-6555
History, Philosophy & Social Sciences	620-235-4312	Technology & Workforce Learning.....	620-235-4371
Mathematics	620-235-4400	Others	
Military Science	620-235-4859	Admission, Student Financial Assistance,	
Modern Languages & Literatures	620-235-4709	University Housing, and	
Music	620-235-4466	Student Success Programs.....	800-854-7488
School of Nursing	620-235-4431	Career Services	620-235-4140
Physics.....	620-235-4391	Cashier's Office	620-235-4092
COLLEGE OF BUSINESS.....	620-235-4598	Graduate & Continuing Studies	620-235-4223
Accounting &		International Programs & Services	620-235-4680
Computer Information Systems.....	620-235-4561	Registrar.....	620-235-4200
Economics, Finance, & Banking.....	620-235-4547	Student Diversity	620-235-4077
Management & Marketing	620-235-4588	Student Employment.....	620-235-4145
COLLEGE OF EDUCATION	620-235-4518	Student Health Services	620-235-4452
Health, Human Performance & Recreation..	620-235-4665		

Pittsburg State University

1701 S. Broadway • Pittsburg, Kansas 66762

1-800-854-PITT (7488) • www.pittstate.edu