Kansas Board of Regents Unclassified Staff Council

Wednesday, July 17, 2013

10:00 – 12:00

Emporia State University

The following were present in person: David Stewart (KSU), Andrew Meyers (PSU), Joey Linn (FHSU) and Sharon Brown (ESU)

The following were present through Conference call: Gina Crabtree (WSU), Easan Selvin (KU), and Amanda Ostreko (KU)

The meeting began with the following agenda items to be discussed:

1. Review Council guidelines
2. Discussion of yearly goals
3. Planning for September report to KBOR meeting
4. New Business - campuses discussing move from Classified to Unclassified Personnel

_Council Guidelines (things we discussed and things we wanted to be reminded of)_

Our Council reports to the Board of Regents at their September and January meetings. This report is typically presented by the sitting Chairman with input from the Council members. We try to meet twice a year as a group in person when possible. The following is the statement from the KBOR policy manual regarding the Unclassified Council:
The Unclassified Staff Council consists of the duly designated representatives from the unclassified professional staff ranks at each of the state universities and the University of Kansas Medical Center. Because a formally designated unclassified staff organization does not exist at all the universities, each institution shall determine how its representative to the Council will be selected. The role of the Unclassified Staff Council is to advise the Board of Regents regarding matters relating to unclassified staff issues and concerns. The general expectation is that Unclassified Staff Council reports to the Board shall be made during the Board’s September and January meetings. The Unclassified Staff Council’s chair shall be from the same institution as the chair of the Council of Presidents.

The rotation schedule for acting chair is as follows:

Emporia State University (current year)

Sorry – I couldn’t find this list. I will keep checking.

Discussion of yearly goals

KU

- working on a 2 year survey of constituents to keep on top of issues
- Focusing on Professional Development: includes Learning Management System and Retention Incentives (not necessarily financial)
ESU

- New Hire Orientation – working with HR to develop and implement (includes Mentor program)
- Banner Training – working campus wide to begin a training program

WSU

- President’s Award for Distinguished Service to be yearly award
- Review policies that pertain to UC and made recommendations for any changes needed. Nothing was ever done. Is pursing implementation of recommendations and making this a yearly review.

KSU

- Communication – having open forums, following up on recommendations made 2 years ago
- Working with faculty on salary resolution
- Working on Constitutional change to establish standing committees

PSU

- Developing group identity
- Holding events to gather employees
- Task force looking at smoking on campus, conceal and carry
- Professional Development

FHSU
• Implementation of yearly service award
• Work on issues addressed at VP level
• Parking fee issues

NOTE ** for the good of the group**

Unclassified Committees on campuses are being recognized and asked to be a part of what is going on on campus. Very exciting.

KBOR September report

UC recognized and included on campuses in such ways as committee members and giving policy input.

Identify issues we are helping with such as salary, professional development, continuing education, putting into action research that was previously conducted.

Advocacy at each institution for Unclassified Staff

New Business

We then discussed the issue of Classified Employees becoming Unclassified. Each institution is in different stages of this discussion or change. If you have information you would like to share please send it around. We want to support our Classified employees and be an encouragement in their decision making process.

We adjourned with this recommendation:
In November please submit to Sharon Brown at ESU two updates from your campus on what you are doing so we can look at including them in the January report to the KBOR.

WILL ANYONE BE IN TOPEKA ON SEPTEMBER 18th AND WANT TO MEET AS A COUNCIL? OUR REPORT IS SCHEDULED TO BE PRESENTED AT 1:30.