I. Call to order
Ashley Wadell, Unclassified Senate President, called the meeting to order at 2:00 pm.

Senators present: Misty Button, Mark Darker, Tim Flood, LaDonna Flynn, Tammy Higgins, Amanda Hill, David Hogard, David Kuehn, Sara Riddle, Candace Stebbins, Jessica Stice, Erin Sullivan, Ashley Wadell, and Brad Wells

Senators absent: Jacob Anselmi, Cathy Lee Arcuino, Thomas Blyer, Kyle Edgecomb, Jason Kegler, Mike McCraken, Becky Qualls, and Amanda Williams

Visitor: Shelly Wilson

II. Approval of Minutes
Motion by David Kuehn and seconded by Erin Sullivan to approve the minutes from the May meeting. Motion carried.

III. Introductions – Icebreaker & Overview of the Purpose of the Senate
Icebreaker – Ashley Wadell asked the Senators to please introduce the Senator sitting next to them. The Senators were asked to please provide the Senator’s name, what they do on campus, and the highlight of their summer.

Overview of the Purpose of the Unclassified Senate – Ashley Wadell provided the Senators with the purpose of the Unclassified Senate. The purpose of the Senate is to provide a voice on campus and shared governance for the unclassified staff. The Senate provides the unclassified staff with representation on other university committees. The Senate meetings are used to learn what is happening across campus and to learn about specific areas of the campus.

IV. Other University Reports
a. Student Senate – No Report
b. University Support Staff Senate – No Report
c. Faculty Senate – No Report
d. President’s Council Liaison – No Report

V. Executive Committee Reports
a. President – Ashley Wadell
Ashley Wadell reported that the Unclassified Senate’s budget was approved by the Foundation. The Unclassified Senate will be receiving $2,750 from the Foundation.

b. President Elect – Jessica Stice
Jessica Stice reported that the Development department had an account for the Unclassified Senate in their department. The account had no funds. The Development department would like to know if they can close the account. Motion by Tim Flood and second by David Kuehn to close the account. Motion carried.

c. Secretary – La Donna Flynn
LaDonna Flynn reported that the Unclassified Senate website would be updated soon.

d. Treasurer – Brad Wells
   Brad Wells reported that the Unclassified Senate has funds in their account. Brad will be providing
   the Senate with the balance at the next meeting.

e. Past-President – Cathy Lee Arcuino
   No report.

VI. New Business

a. Cohort Elections
   Ashley Wadell explained the cohorts to the Senators and that each cohort needs to elect one
   representative to the Unclassified Senate Executive group. The Senators divided into group by cohorts
   and elected the following representatives.
   Academic Affairs – Candace Stebbins
   Administrative and Campus Life – Jason Kegler
   President – Amanda Williams
   University Advancement – David Hogard

b. Committee Elections
   i. Elections Committee
      LaDonna Flynn explained the duties of the elections committee. Becky Qualls was nominated to
      chair the elections committee.
   
   ii. By-Laws Committee
      Brad Wells provided an overview of the duties of the by-laws committee. Erin Sullivan volunteered
      as the chair of the by-laws committee.
   
   iii. Professional Development
      Misty Button explained the duties of the professional development committee. Tammy Higgins
      volunteered as the chair of the professional development committee.
   
   iv. Communication Committee
      The Senate by-laws state that the Unclassified Senate secretary is the chair of the communication
      committee.

c. Service Award Recognition
   Ashley Wadell served on the service award recognition committee last year as the Unclassified Senate
   representative. The service award recognition committee would like to know if the Unclassified Senate
   would like to continue with the current service awards or provide a recommendation for a new service
   award. The Senators discussed service awards. It was concluded that the current service awards are
   nice and should continue.

d. Ice Cream Social – August 28th 3pm Gorilla Village
   The ice cream social will be Friday August 28 at 3:00 pm in Gorilla Village. Volunteers will be needed
   to help with the event – set up, clean up, etc. Sara Riddle volunteered to help with set up. Tammy
   Higgins volunteered to help with clean up. LaDonna Flynn will work with Becky Qualls to obtain the
   invitation from last year and send out the invitations. Volunteer helping with set up should arrive at
   2:30 pm
VII. Adjournment

Ashley Wadell moved to adjourn the meeting at 2:42. Motion carried.