

**Pittsburg State University
PSU ID Worksheet**

This form is only used by the Equal Opportunity Office (EEO) and/or Human Resource Services (HRS) for the purpose of establishing a PSU ID for a new employee and/or determining if a PSU ID already exists. This form can be sent directly to EEO or HRS for processing.

PSU ID#: _____

Name: _____
Last First Middle

Maiden or Previous Name(s): _____

Date of Birth: ____ / ____ / ____ **Social Security #:** _____
Month Date Year

Are you currently employed in a benefits-eligible position at another Kansas Board of Regents Institution? No _____
Yes* _____ Where _____
*If yes, you will be paid by your home institution
*DEPARTMENT: Contact Administration and Campus Life

Current Address: _____
Street

City State Zip

Previous Address: _____
Street

City State Zip

Previous Address: _____
Street

City State Zip

Employee Signature: _____ (optional)	Date: _____
OR	
Department Requesting ID _____	Date: _____

New Unclassified Employees return form to EEO
Phone: 620-235-4185
Fax: 620-235-4190
Email: eoaa@pittstate.edu

Classified Employees return form to HRS
Phone: 620-235-4121
Fax: 620-235-6002
Email: hrr@pittstate.edu