

**SATISFACTORY ACADEMIC PROGRESS REPEAT APPLICATION (SAP REAPP)  
OFFICIAL APPEAL FORM**

**FIRST DEADLINE TO APPEAL FOR FALL 2012: MAY 22, 2012**

(Please Print Neatly)

Name \_\_\_\_\_ PSU ID# \_\_\_\_\_

Phone \_\_\_\_\_ Street Address \_\_\_\_\_

City & State \_\_\_\_\_ Zip \_\_\_\_\_

E-mail \_\_\_\_\_ What is your major? \_\_\_\_\_

Last semester of attendance: Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer \_\_\_\_\_ WHAT YEAR? \_\_\_\_\_

I am appealing for reinstatement for (check one)  Summer 2012  Fall 2012  Spring 2013

**Please prepare a typed, signed statement answering the following questions.**

1. Why did you fail to make Satisfactory Academic Progress?
2. If you have dropped any classes in the past, please explain your reason/s.
3. Please explain why you feel you will be successful in your future semester/s, in other words, what has changed NOW from the semester you did not make Satisfactory Academic Progress?
4. Prepare an action plan for the upcoming semester and summarize it in your statement.
5. If you have incomplete grades, what is the status of those classes? What is the projected completion date?

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- Return this form along with your typed answers to the above questions to the Office of Student Financial Assistance, Pittsburg State University, 1701 S. Broadway St. Pittsburg, KS 66762. Fax: 620-235-4078.
- Include any necessary documentation to support your appeal, not to exceed 3 pages.
- Go to your GUS account and print an unofficial transcript to submit with this form.

**\*\*\*\*\*YOU MUST INCLUDE AN UNOFFICIAL TRANSCRIPT FOR YOUR APPEAL TO BE CONSIDERED BY THE COMMITTEE. \*\*\*\*\***

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date