

PITTSBURG STATE UNIVERSITY APPLICATION REQUIREMENTS FOR GRADUATE AND UNDERGRADUATE INTERNATIONAL EXCHANGE AGREEMENT STUDENTS

Keep for your records and use as a checklist.

- Applicants must provide a **nomination letter** from the President or International Relations Office of their home institution stating them as an approved participant to the exchange program, the length of exchange and covered costs. Pittsburg State University will limit the maximum amount of time an exchange agreement student is allowed to attend to **no more than two semesters for Undergraduate exchange and one semester for Graduate exchange**. Summer session is not included in the exchange agreement.

Undergraduate Applicants:

- Undergraduate applicants must apply online and pay a non-refundable **US \$50.00 application fee** before the application will be processed. For an additional charge of US \$45.00, Pittsburg State University will express mail your DS-2019 should you be accepted.
- Applicants must provide both an **original certified bank statement** and complete the **financial statement form** for admission.
- Applicant must submit **official (sealed) transcripts** (academic records), translated to English, direct from the exchange institution.

Graduate Applicants:

- Graduate applicants must apply online and pay a non-refundable **US \$60.00 application fee** before the application will be processed. For an additional charge of US \$45.00, Pittsburg State University will express mail your DS-2019 should you be accepted.
- Applicants must provide both an **original certified bank statement** and complete the **financial statement form** for admission.
- Applicants must submit **official (sealed) transcripts** (academic records), translated to English, from the school in which undergraduate degree was received and a copy of the undergraduate degree.

English Language Requirement:

- In order to begin academic programs at Pittsburg State University, all international students must submit an official, passing TOEFL, IELTS or PTE score.*

TOEFL: Overall score of at least **68 with 15 in each section** on the internet-based test.*
Institutional TOEFL scores are not accepted.

IELTS: Overall score of at least **6.0 with 5.0 in each band***

PTE: Overall score of at least **47***

*NOTE: Some academic programs require a higher TOEFL, IELTS or PTE score and additional admission requirements. Please refer to our website for the specific scores that are required.

Application Deadlines - Pittsburg State University must receive application by the following dates: **Fall Term - June 1; Spring Term – October 15**. If not received by the deadline, the application will be considered for the next semester.