

FCS Senior Applied Learning Program

Pittsburg State University

Purpose of the Senior Applied Learning Program

The objectives of the Senior Applied Learning Program are to provide professional experiences which complement undergraduate study within the department that develop further knowledge and skills related to their field, to expand the students understanding of possible future graduate assistantship experiences, to introduce the student to new career opportunities and experiences.

Compliance

Pittsburg State University (PSU) is an equal opportunity/ affirmative action employer. The University has filed with the Federal Government an Assurance of Compliance with Section 504 of the Rehabilitation Act of 1973 as amended. The University does not discriminate on the basis of disability, and no qualified person shall, on the basis of disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity which receives or benefits from federal assistance.

Application

Each applicant must complete an application for appointment. This application shall include educational background, types of skills possessed, and previous experience. Students can request certain types of experiences, but selection will be done by the faculty based on their needs. Following selection students have the option of accepting or rejecting the appointment.

Following review of potential candidates, faculty may interview individual applicants.

The awarding of a position for one semester does not imply future assignments.

Considerations for an assignment shall include faculty availability, faculty needs and job performance.

Each selected senior assistant should meet with the assigned faculty member at the start of the fall semester to outline a job description, responsibilities, and workload. Faculty should meet with the student periodically to evaluate work performance and maintain oversight.

Appointment

The Department Head in consultation with faculty, determines the availability of, and approves senior assistant positions.

Period Of Appointment

Senior assistants are appointed on a one semester basis. In some cases, this appointment may be extended to additional semesters.

Evaluation

Evaluation is a crucial part of the program. Supervision and performance reviews should be an ongoing process of communication between the faculty member and the assistant. At least one formal evaluation of all assistants will occur each semester. These evaluations supply additional feedback to the assistant and make the evaluation a supportive process that helps the assistant to identify strengths and weaknesses and to plan for improvement.

**Application for Consideration for
FCS 670: Senior Applied Learning**

Name: _____

Address: _____

Phone: _____

E-mail address _____

Tentative Graduation Date: _____

Option Area or Major: _____

Number of Credit Hours you would like (Circle one) 1 2 3

What is your career objective:

List the courses you have taken in your option area and the grades for each:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Each student is expected to attach a one-page narrative that addresses why they are seeking to have this experience and how it will fit into their graduation/career goals.

Please include a schedule of your classes for the semester for which you are applying.

- Discuss with your advisor what this program includes.

FCS 670: Senior Applied Learning is available on a competitive basis for students interested in working in a mentored relationship with faculty.

SENIOR APPLIED LEARNING EVALUATION FORM

Name: _____ Academic Year: _____

Student Number: _____ Supervisor: _____

Area of Study: _____

Please evaluate your student using the scale listed below.

1. Excellent 2. Above Average 3. Average

____ Relations with others ____ Quantity of completed work.

____ Ability to learn and apply new skills and procedures ____ Judgment

____ Attitude ____ Punctuality

____ Quality of work ____ Dependability

____ Initiative ____ Attendance

____ Job knowledge and aptitude. ____ Adaptability and acceptance of responsibility

____ Quality of completed work. ____ Overall Performance

Total Points: _____

Comments:

Supervisor

Date

Student

Date:

Please return to: Dr. Duane A. Whitbeck, 101 FCS Building

