


Important Information About Changes in the 2017 Kansas Tax Table Rates

The 2017 Kansas Legislature approved a tax increase for 2017. The KS Department of Revenue has issued a Press Release and Notice 17-02 to provide information regarding the changes that have been implemented to tax rates and to the KS withholding rates as a result of the legislation that was passed. The changes include increased KS state tax withholding rates which means employees will see Kansas state tax withheld at a higher rate **from all PSU paychecks issued on or after August 11, 2017***. Links to the documents from the Kansas Dept. of Revenue are provided below. An excerpt from the KDOR Notice 17-02 is also included to provide information for employees seeking to review the impacts to their personal tax situation. Employees can utilize the updated Payroll Calculation Tool located in the Employee Self Service section at www.kansas.gov/employee/ to review the impact of the tax withholding changes to their paycheck.

PSU employees who need to change tax withholding for Kansas can do one of following:

1. Change withholding directly in GUS Cloud. Refer to the Update Tax Withholding (Federal & State) video and/or written job aid found on GUS Cloud Training Resources <http://pittstate.edu/office/hr/gus-cloud-training-resources.dot>:

 Employee Self Service (ESS)	Update Tax Withholding (Federal & State)	All Employees	Video	Download				05/15/2017
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2. Complete a new K-4 form available on HRS Forms On-Line (<http://www.pittstate.edu/office/hr/forms-on-line.dot>) and return to HRS, 204 Russ Hall.

*GUS Cloud uses Vertex to maintain tax tables in the payroll system. The new tax tables were applied to GUS Cloud the end of July and are in effect starting with the August 11th paycheck. **Employees may want to add additional arbitrary withholdings to make up for the month of July that were taxed at the old rates.** Employees should consult with a tax expert for assistance.

Kansas Dept. of Revenue Press Release - 06/27/2017 New Kansas income tax withholding tables now available: <https://www.ksrevenue.org/CMS/content/06-27-2017-NewWHTables.pdf>

Kansas Dept. of Revenue - Notice 17-02 Income Tax Rates and Withholding Rates Changed for Individuals, Estates, and Trusts: <https://www.ksrevenue.org/taxnotices/notice17-02.pdf>

Excerpt from Page 2 of KS Dept. of Revenue Notice 17-02:

[Withholding Tax Changes](#)

Under Kansas law the Secretary of Revenue is required to prepare tables, and/or to prescribe schedules or rates, for withholding tax that will approximate an employee's annual tax liability during a calendar year. Under the provisions of the new legislation this task is complicated by the fact the income tax rates for tax year 2017 are changing in mid-year, meaning many employees will not have had enough tax withheld for the year. In addition, tax rates will change again in only 6 months because different rates become effective January 1, 2018, for tax year 2018.

To address these concerns the Department has updated the withholding tax tables to reflect the higher 2018 tax year withholding tax rates. These tables are available through the Department's website at: <https://ksrevenue.org/forms-btwh.html> Applying these rates to the second half of tax year 2017 should allow most employees to "catch-up" on their withholding for tax year 2017. In addition, beginning to withhold at the 2018 rate now means it will not be necessary to change the amount of withholding again in just 6 months.

While using the 2018 withholding rate tables will make the necessary adjustments to most wage earners withholding, every taxpayer is different. As a result, the Department encourages all wage earners to review their personal tax situation, and to discuss any questions with their tax preparer or tax professional.