

FINAL EXAMINATION SCHEDULE
Fall 2009

It is expected that final examinations will be given in all classes at the times indicated below:
Classes scheduled for: Examinations
will be held:

Monday, December 14

8:00 MWF	8:00-9:50
8:00 MTWTF	8:00-10:50
11:00 MWF	11:00-12:50
11:00 MTWTF	11:00-1:50
2:00 MWF	2:00-3:50
2:00 MTWTF	2:00-4:50

Tuesday, December 15

8:00 TT	8:00-9:50
11:00 TT	11:00-12:50
2:00 TT	2:00-3:50
MATH 110 College Algebra with Review and MATH 113 College Algebra (all sections).....	4:00-6:15

Wednesday, December 16

9:00 MWF	9:00-10:50
9:00 MTWTF	9:00-11:50
12:00 MWF	12:00-1:50
12:00 MTWTF	12:00-2:50
3:00 MWF	3:00-4:50
3:00 MTWTF	3:00-5:50

Thursday, December 17

9:30 or 10:00 TT	9:30-11:20
12:30 or 1:00 TT	12:30-2:20
3:00 or 3:30 TT	3:30-5:20

Friday, December 18

10:00 MWF	10:00-11:50
10:00 MTWTF	10:00-12:50
1:00 MWF	1:00-2:50
1:00 MTWTF	1:00-3:50

Evening and Saturday Classes

Monday night classes	Monday, December 14
Tuesday night classes	Tuesday, December 8
Wednesday night classes	Wednesday, December 16
Thursday night classes	Thursday, December 17
Friday night classes	Friday, December 18
Saturday classes	Saturday, December 19

Lab finals in lecture/lab classes may be given during the last scheduled lab period of the semester.

In classes starting other than on the hour, not listed above, finals will meet beginning on the preceding hour.

FINAL EXAM OVERLOAD POLICY

Students who have three or more final exams officially scheduled for a single day are entitled to arrange with the faculty member instructing the highest numbered course (the 3 digit number following the department code) a different day for the exam. If two courses have the same number, the course with the lower enrollment would be rescheduled. The student requesting accommodation should submit this request on the form provided on the Registrar's web page (<http://www.pittstate.edu/registrar/forms.html>), along with a copy of his or her class schedule, at least **two weeks** prior to the beginning of final exam week. The faculty member has **until the Monday of pre-finals week** to arrange a mutually convenient time for administration of the final exam. If the matter cannot be resolved between student and faculty member, the student may take the request to the Office of Academic Affairs, 220 Russ Hall, no later than the Wednesday of pre-finals week.

The following policy applies to the days of December 7-11 (week prior to finals week)
"No tests or major assignments will be presented during the week prior to final examination week, unless identified in the course syllabus presented at the start of the semester." (Adopted by the Faculty Senate April 19, 1999.)