

Wednesday, December 10, 2003

Present: Dr. Allan, Dr. Donovan, Dr. Fehrenbach, Dr. Flood, Dr. Hensley, Dr. Jones, Dr. Keil, Dr. Leland, Dr. McCallum, Dr. Muoghalu, Mr. Oliver, Dr. Owings, Dr. Seifert, Dr. Siam, Dr. Snyder, Dr. Sours, Dr. Studyvin, Dr. Ward

The meeting was called to order at 3:00

Dr. Ward moved to suspend the rules for a quorum, Dr. Hensley seconded and the motion carried.

The minutes of the Wednesday, November 12, 2003 were approved

Dr. Fehrenbach moved, Dr. Keil seconded and the motion carried

The following were approved for Graduate Service Recommendation(s):

Denise Grasso Special Services and Leadership Studies

Dr. Flood moved, Dr. Hensley seconded and the motion carried

The Graduate Thesis Manual was discussed and any action tabled until a review of an updated revision was located and reviewed. Dr. Snyder proposed that a basic thesis style manual be pulled out just for the students. She also stated that a structure of processes that the Graduate Office will be responsible to check should also be established. A small committee will be established to set up these guidelines.

The list of tentative Fall graduates were reviewed by the Graduate Council and approved with any changes made directed to Ms. Dalton.

Dr. Studyvin moved for approval, Dr. Allan seconded and the motion carried.

Dr. Ward moved to adjourn Graduate Council and reconvene as Graduate Faculty, Dr. Allan seconded and the motion carried.

The list of tentative Fall graduates were reviewed by the Graduate Faculty and approved with any changes made directed to Ms. Dalton.

Dr. Studyvin moved for approval, Dr. Keil seconded and the motion carried.

Graduate Council meeting adjourned at 4:03 p.m.

The next meeting will be Wednesday, February 11 at 3:00 p.m. in the Balkans Room of the Overman Student Center.

Note: If you have any corrections, suggestions or comments about the minutes, please contact Haley Dalton at x4218.

Haley Dalton, Recording Secretary