

## Wednesday, October 8, 2003

**Present:** Dr. Allan, Dr. Bauchmoyer, Dr. Brooker, Dr. Donovan, Dr. Flood, Dr. Jones, Dr. Keil, Dr. Kuehn, Dr. Leland, Dr. McCallum, Dr. Morton, Mr. Oliver, Dr. Siam, Dr. Snyder, Dr. Sours, Dr. Ward

The meeting was called to order at 3:10

The minutes of the Wednesday, September 17, 2003 were approved

Dr. Keil moved, Dr. Flood seconded and the motion carried

The following were approved for Graduate Faculty Recommendation(s):

Chris Christman	Special Services and Leadership Studies
Tom Lawson	Special Services and Leadership Studies
Brenda Roberts	Special Services and Leadership Studies

Dr. Brooker moved, Dr. Bachmoyer seconded and the motion carried.

The following were approved for Graduate Service Recommendation(s):

Lindsey Cegelis	Curriculum and Instruction
Jennifer Schmidt	Social Science

Dr. Donovan moved to approve as a group, Dr. Sours seconded and the motion carried

A discussion was held regarding the Graduate programs that were marked for review. These programs include Art, Chemistry, Math, Social Science, Physics, Human Resource Development, and Reading. It was stated the one of the reasons that these programs are up for review is the cost ratio does not support the course. Dr. Flood stated that according to the Dean of Arts and Sciences, the programs that were selected are at or near the Board of Regent minimum standard for students. Dr. Snyder interjected that quality and substance were also an issue in some of the programs. Dr. Siam commented that he had discussed with Dr. Snyder the importance of having Graduate Council representation on the ground floor of the review process. Dr. Brooker inquired whether the committee was the same review committee and if the process will be different. Dr. Siam stated that the committee was already established. Dr. Morton questioned if these courses were the ones that were to be terminated. Dr. Brooker stated that the system for review should be looked at and make sure that it is a fair system before any programs are targeted. Dr. Snyder commented that Dr. Ratzlaff has agreed to allow Graduate Council involvement in the process.

The revisions to the Constitution and Bylaws were reviewed. Dr. Flood moved to appoint a secretary who is not a member of the Graduate Faculty and to eliminate the elected position. The secretary position will be filled by the Office of Continuing and Graduate Studies. Haley Dalton was appointed as secretary of the Graduate Council. Dr. Sours seconded and the motion carried. The additional revisions will be presented for approval at the November meeting.

The proposed Graduate Service/Faculty recommendation forms were reviewed and changes were recommended. Approval of a new form was tabled until the November meeting due to lack of quorum.

Graduate Council meeting adjourned at 4:00p.m.

The next meeting will be Wednesday, November 12, 2003 at 3:00 p.m. in the Inaugural Room of the Overman Student Center.

**Note: If you have any corrections, suggestions or comments about the minutes, please contact Haley Dalton at x4218.**

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Haley Dalton, Recording Secretary