

## Wednesday, September 17, 2003

**Present:** Dr. Allan, Dr. Bauchmoyer, Dr. Box, Dr. Brooker, Dr. Chen, Dr. Donovan, Dr. Hensley, Dr. Hurford, Dr. Jones, Dr. Keil, Dr. Kuehn, Dr. Leland, Dr. McCallum, Dr. Morton, Dr. Muoghalu, Mr. Oliver, Dr. Seifert, Dr. Siam, Dr. Sours, Dr. Stidham, Dr. Ward

The meeting was called to order at 3:00

The minutes of the Wednesday, July 16, 2003 were approved

Dr. Box moved, Dr. Donovan seconded and the motion carried

The following were approved for Graduate Faculty Recommendation(s):

Shawn Adams	Technical Education
Douglas Hippe was withdrawn per Dr. Ward	

Dr. Box moved, Dr. Brooker seconded and the motion carried.

The following were approved for Graduate Service Recommendation(s):

Miles Harvey	Special Services and Leadership Studies
Bradley Hunt	Psychology and Counseling
Rachelle Mengarelli	Psychology and Counseling

Dr Box moved to approve as a group, Dr. Donovan seconded and the motion carried

Due to the absence of Dr. Bowling this semester, nominations for the position of Vice Chair were opened:

Dr. Bachmoyer was nominated by Dr. Donovan and Dr. Hensley seconded. Dr. Flood moved to cease nominations. Dr. Bachmoyer was elected by acclamation as Vice Chairperson for the Fall 2003 Semester.

Dr. Flood opened discussion for the requirements of the Graduate Faculty. He stated that if a faculty member does not meet the one year requirement, a memo from the Departmental Chair counting time at a previous institution as comparable service should accompany the Graduate Faculty Recommendation. Dr. Ward commented that some faculty is hired for specific duties for Graduate Faculty.

Drs. Allan, Flood and Jones will meet to review the requirements in the Constitution and By-Laws regarding the G.F. Requirements.

It was moved that a memo will be sent to all chairs with the policy for Graduate Faculty requirements for solicitation of opinions regarding the policy and the thoughts of a justification letter for appointing a faculty member if they do not meet requirements.

Dr. Flood moved, Dr. Box seconded and the motion carried.

Dr. Ward moved to make cosmetic changes to the Constitution and By-laws to make them gender neutral. Dr. Allan seconded and the motion carried. Drs. Donovan, Hensley and Ward will serve on the committee to make the changes.

Graduate Council meeting adjourned at 3:50p.m.

**The next meeting will be Wednesday, October 10, 2003 at 3:00 p.m. in the Inaugural Room of the Overman Student Center.**

**Note: If you have any corrections, suggestions or comments about the minutes, please contact Haley Dalton at x4218.**

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Marjorie Donovan, Secretary