

**GRADUATE COUNCIL MINUTES**  
**Wednesday, July 11, 2007**

**Present:** Sandy Bauchmoyer, Sharon Bowling, Tom Box, David Kuehn, Paul McCallum, Brenda Roberts, Don Ward

The minutes of the Wednesday, June 13, 2007 meeting were approved with no corrections.

**Dr. Roberts moved for approval, Dr. Kuehn seconded and the motion carried.**

The following were submitted for approval for Graduate Faculty Recommendation:

A. Douglas Whitten                      Music

Dr. Box questioned if it is policy that instructors without a doctorate should be approved to teach graduate level courses. Dr. Snyder responded that most people approved to teach graduate courses are expected to have a doctorate or a terminal degree in that area. Dr. Ward stated that it has been the expectation that not everyone approved for Graduate Service will have a doctorate, but those approved for Graduate Faculty will. He explained that it can be difficult to find a person with a doctorate to teach for every specialty area. Dr. Box requested that a question be submitted to upper administration regarding policy or their understanding of waiving the terminal degree for those who teach graduate courses. Dr. Snyder stated that she would make that inquiry. Dr. Kuehn questioned whether a Masters is the terminal degree in Music. Dr. Snyder spoke with the department and stated that a Masters in Music is the terminal degree for band directors and Douglas Whitten is on a tenure track without a doctorate.

**Dr. Bauchmoyer moved for approval, Dr. Box seconded and the motion carried.**

The following were submitted for approval for Graduate Service Recommendation:

**Renewals and/or have received prior approval for other courses:**

Trinity Davis                              Curriculum and Instruction  
07/SU  
CURIN\*741 Sem: Fabulous Five Components of Reading

Nancy Tomassi                              Special Services and Leadership Studies  
07/SU  
SSLS\*849 Partnerships with Families of Exceptional  
Children/Youth

Kylie Westervelt                              Special Services and Leadership Studies  
07/SU  
SSLS\*868 Educational Technology Applications

Shirley Williams                              Special Services and Leadership Studies  
07/SU  
SSLS\*852 Characteristics of Students with Functional  
Learning Needs

**Dr. Ward moved to make these a unit and for approval, Dr. Bauchmoyer seconded and the motion carried.**

**New Appointments:**

Angela Abbott	Curriculum and Instruction 07/SU CURIN*741 Standards of Exc. In Reading CURIN*741 Standards of Exc. In Writing
Bernice Cottrell	Curriculum and Instruction 07/SU CURIN*843 Trends and Issues
Gail Ewan	Curriculum and Instruction 07/WF CURIN*870 Developmental Reading Instruction
Darrick Perry	Psychology and Counseling 07/SU PSYCH*741 Behavior Modification
Debra Mikulka	Special Services and Leadership Studies 07/SU SSLS*741 Seminar: Using Teaming Skill Secondary
Diane Watkins	Special Services and Leadership Studies 07/SU SSLS*741 Seminar: Using Teaming Skill Elementary SSLS*741 Seminar: Characteristics
Charles Rector	Technology Studies 07/SU TE*753 Special Topics in TE: CAD/CAM TE*753 Special Topics in TE: Technology & IAP (Industrial Automation and Pre-Engineering) Workshop
Mary Susan Wachter	Nursing 07/WF NURS*854 Teaching Strategies Practicum NURS*855 Teaching Strategies

**Dr. Roberts moved to make these a unit and for approval, Dr. Kuehn seconded and the motion carried.**

Old Business:

Tabled Matter:

College of Education

**Special Services and Leadership Studies:**

Request for Revision of Course:

Add option for In Progress (IP) grade – Effective 07/WF

- SSLS\*761 Practicum I (Special Education)
- SSLS\*762 Practicum II (Special Education)
- SSLS\*806 Special Investigations
- SSLS\*845 School Leadership Internship I
- SSLS\*846 School Leadership Internship II
- SSLS\*863 Practicum III (Special Education)
- SSLS\*870 Grant Writing and External Resources
- SSLS\*891 Methods of Research
- SSLS\*894 Practicum in Educational Leadership
- SSLS\*906 Special Investigations
- SSLS\*907 Practicum in Higher Education
- SSLS\*930 Seminar in Research Skills
- SSLS\*941 District Leadership Internship I
- SSLS\*942 District Leadership Internship II
- SSLS\*990 Special Research Project
- SSLS\*991 Research and Specialist Thesis
- SSLS\*996 Internship
- SSLS\*997 Practicum/Educational Systems Leadership I
- SSLS\*998 Practicum/Educational Systems Leadership II

Dr. Bowling stated that SSLS\*863 was incorrectly listed and it should be changed to SSLS\*864. Dr. Roberts explained the information regarding the Proposed Grade Scale is also incorrect. The department does not wish to change the entire grade scale for these courses, as the paperwork suggests, but instead wants to add the option of the IP grade to the existing grade scale. Dr. Snyder questioned whether 870 should be included on this list. It was recently passed as a new course by the Council and there was nothing in the information given for the course to indicate why it would need use of the IP grade. She also stated that 891 is typically a one-semester course. Dr. Roberts explained that 891, in her department, includes a major project that often requires additional time to complete. Dr. Box questioned why the department could not continue to use the IN grade. Dr. Roberts explained that when the student is still working continuously on the course requirements, a grade of IN is not a clear reflection of the student's progress. Dr. Snyder stated she felt the IP grade was originally submitted with the intention of using it for practicum and internship courses only. She stated it is clear why they would want the IP grade for 894, which is designed to extend across two semesters. However, when so many other courses were included with this request, it muddied the water on the issue. She questioned whether Dr. Roberts would like to see the Council approve only 894 for this meeting and send the rest of the issue back to the department again for review if they were not willing to approve the entire request today. Dr. Roberts requested that individual

courses not be pulled out for separate approval. Dr. Box stated there are obvious problems with the request and suggested it be sent back to the department again.

**Dr. Box moved to reject, Dr. Kuehn seconded and the motion carried.**

New Business:

Approval of Summer Graduates

**Dr. Bauchmoyer moved to approve with any necessary revisions required by the department, Dr. Kuehn seconded and the motion carried.**

**Dr. Ward moved to close the meeting of the Grad Council and reconvene as Graduate Faculty to approve the list of Summer graduates, Dr. Bauchmoyer seconded and the motion carried.**

**Dr. Ward moved to approve the list of Summer graduates with any necessary revisions required by the department, Dr. Box seconded and the motion carried.**

**Dr. Ward moved to adjourn, Dr. Kuehn seconded and the motion carried.**

The next meeting will be Wednesday, September 12, 2007 at 3:00 p.m.  
in the Inaugural Room of the Overman Student Center.